

CALLAWAY CITY COUNCIL
Regular Meeting
February 14, 2023 – 6pm
Callaway City Hall

PRESENT: Mayor Stalboerger, Council Members: Emily Annette, Cliff Bryngelson, Julie Molacek and Dirk Johnson

ABSENT:

Employees: PWD Dillon, Clerk Dillon, PC Korb and FC Heinlein

Guests:

Mayor Stalboerger called the meeting to order at 6:00pm.

Motion Molacek, second Annette to approve January Minutes, Bills and Committed Monies as presented. Motion carried. (5-0)

Motion Annette, second Johnson to approve changes to the Employee Handbook. 1) Liquor Store Manager changed to hourly-non-Exempt. 2) Clarification of holiday pay. 3) addition of Professional Conduct policy. Motion carried. (5-0)

Motion Annette, second Bryngelson to approve Work Place Gambling and Consumption of Alcohol Policy for MLS employees, with clarifications by council. Motion carried. (5-0)

Motion Molacek, second Johnson to approve 2023 Liquor Fund budget. Motion carried. (5-0)

Motion Annette, second Bryngelson to approve purchasing Carnation CR1500 Cash Counter/Sorter, payable from CIF for \$2,000. Motion carried. (5-0)

Fire:

- Fire Banquet is set for March 11 at the Event Center
- Storage container has arrived and is ready to be used.
- Engine has been serviced and minor repairs made by Swanson's Equipment.
- The audit team for CFRA has all the information into the auditor.
- A grant request has been made to WREC for \$10,000 towards the helicopter landing pad.
- The FD will be applying for the washer/dryer grant again this year from MN Dept of Public Safety.
- The city clerk is working on putting together grants for the construction of the new fire hall and will be applying for said grants.

Motion Johnson, second Molacek to approve CFRA and CFD elected officers for 2023. Motion carried. (5-0)

Police:

- Police Chief's report reviewed.
- Discussion of Towards Zero Deaths (TZD) program.
- General discussion of dogs running loose in town.

Motion Annette, second Bryngelson to have squad car aligned both front and back. Motion carried. (5-0)

Motion Johnson, second Molacek to approve addition to Employee Handbook regarding when our police officer works the TZD program, overtime hours will be paid out and not earn comp time. TZD over time hours and benefits to be reimbursed by Becker County Sheriffs Department. Motion carried. (5-0)

Public Works:

- Will be applying for DNR Outdoor Rec Grant (50/50) and MN Dept of Health Aging Grant for funds for a paved walking path at Liberty Park.
- Playground equipment for Liberty Park has been delivered.
- MN Dept of Health took water samples for testing of PFAS, we should have results next month.
- An updated Municipal Mapping Map was submitted with corrections to the MN DOT. This included corrected names of streets and the new Prairie Wind II Addition.

Motion Annette, second Bryngelson for PW Dillon to attend water and sewer water classes on March 22 and 23 in Elbow Lake, this includes cost of registration, hotel, meals and mileage. Motion carried. (5-0)

Prairie Wind II:

- The city closed with Miller Construction on the sale of the final two lots in PW2.

Clerk:

- The proposed Paid Family Leave Bill (up to 12 weeks of partial wage replacement for medical leave and provide up to 12 weeks of partial wage replacement for family leave.) would cost the city approximately \$1,900 per year, based on total wages for 2022.
- Rebate for AED devices has been submitted. We should receive \$300.00
- Public Safety Mental Health Action Guide was presented to council.

Motion Molacek, second Annette to purchase Microsoft 365 Business Standard for Public Works, Clerk, Police and Liquor Departments. This is a subscription service at a cost of \$600 per year. Motion carried. (5-0)

Motion Annette, second Bryngelson for clerk to attend MCFOA conference March 20-24 at St Cloud, this includes registration, hotel, mileage and meals. Motion carried. (5-0)

Motion Annette, second Molacek to adjourn 7:28pm. Motion carried. (5-0)

Respectfully submitted,

Shelly L Dillon - Clerk/Treasurer