

CALLAWAY CITY COUNCIL
Regular Meeting
June 13, 2023 – 6pm
Callaway City Hall

PRESENT: Mayor Stalboerger, Council Members: Emily Annette, Julie Molacek and Dirk Johnson

ABSENT: Cliff Bryngelson

Employees: PWD Dillon, Clerk Dillon, PC Korb, FC Heinlein, LSM Imsande

Guests: Crystelle Philipp – Hoffman, Philipp, & Martell, PLLC

Mayor Stalboerger called the meeting to order at 6:00pm.

Crystelle Philipp with Hoffman, Philipp & Martell, city auditors, presented the 2022 City of Callaway audit. The audit went well.

Motion Annette, second Molacek to approve May Minutes, Bills and Committed Monies as presented, including Marco \$380.56 and Teiken Road Maintenance \$320.00.

Motion carried. (4-0)

Liquor:

- A donation check for \$4411.55 was presented to the Fire Department from meat raffle and horse racing funds.
- The manager's monthly report was reviewed.
- Year to date total store sales \$237,524
- The only THC product that will be sold on Off Sale will be "Clarity" (seltzer type drink)
- No THC products will be sold on the On Sale side.
- Edible gummies may be sold in the future. Manager looking into security issues and gathering more information for council.
- The manager will also be providing quotes for new tables, chairs, bar stools and an auto fry and sandwich maker.
- The four new AGS machines are being played.

Motion Johnson, second Annette to approve the purchase of a speaker for the back area of the bar from Pro Systems for \$1,096.51 payable from CI Fund. Motion carried. (4-0)

Fire:

- Class B uniforms will cost \$300 per fire fighter. Includes shirt, badges, pants, shoes. 19 uniforms will be purchased from the fire fund.
- The Fire Chief was asked to be interviewed by the newspaper regarding the helipad project.
- The request for funding for the new fire hall was submitted to Canadian Pacific Rail.
- A \$10,000 CD was purchased with fire contract funds for a replacement tanker.

Motion Annette, second Molacek to approve Resolution 2023 061301 accepting a \$10,000 donation from Wild Rice Electric Trust to be used towards the completion of the helipad.

Motion carried. (4-0)

Motion Molacek, second Johnson to approve the grant from MN Dept of Public Safety of \$13,484.70 for a turnout gear washer/extractor/dryer. Along with a local match requirement from the city for \$1,498.30. Motion carried. (4-0) Grant must be spent/installed by June 2024.

Police:

- Police Chief's report reviewed.
- Police Chief has been attending a free FEMA mass incident training being held in Detroit Lakes. All first responders in Becker County will be participating in a training in August.

Motion Johnson, second Molacek to adopt Callaway Police Department Policy – Public Assembly and First amendment Activity. Motion carried. (4-0)

Motion Molacek, second Annette, to approve Court Data Services Subscriber Amendment to CJDN Subscriber Agreement with signatures. Motion carried. (4-0)

Motion Molacek, second Annette to approve Resolution 2023 061302 Approving State of Minnesota Joint Powers Agreements with the City of Callaway on behalf of its City Attorney and Police Department. Motion carried. (4-0)

Public Works:

- Discussion of helipad layout and bids received. Numbers need to be verified by Moore Engineering before being announced to the public.
- Clean up day was completed.
- Prairie Wind 2 Addition will have an open house on 3 of the new homes on Saturday June 17th, from 1-3pm.
- Consensus to purchase two crosswalk signs to be placed on Highway 59, at a cost of approximately \$500 plus shipping.
- WE Public Health donated two park tables and two park benches to the city.

Motion Annette, second Johnson to approve Resolution 2023 061303 accepting a donation from WE Public Health in the amount of \$16,500 to be spent on playground equipment/construction. Motion carried. (4-0)

Clerk:

- Consensus to not offer Wi-Fi at the event center.
- Paid Family and Medical Leave bill was passed. Wage reporting goes into effect 7/1/2024 and payroll tax will begin 1/1/2026.
- The Sick and Safe Leave bill was passed. The clerk will be learning more about it at a LMC Webinar in August. The bill will be effective 1/1/2024.
- Gov Office which runs our website was bought out by Catalis. There will be a major price increase beginning in July. Starting at \$2,500 the first year and going up each year after that. The clerk is looking into other web site hosts.
- Minnesota State Demographer estimated population of the City of Callaway is 197.

Motion Annette, second Johnson to adjourn 8:27pm. Motion carried. (4-0)

Respectfully submitted,

Shelly L Dillon - Clerk/Treasurer